

Lynn Housing Authority & Neighborhood Development
Request for Proposals (RFP)
Administration of Family Self-Sufficiency Program

The Lynn Housing Authority and Neighborhood Development (LHAND) is soliciting proposals from qualified nonprofit organizations to develop, implement and evaluate a Family Self-Sufficiency Program (FSS), pursuant to 24 C.F.R. Part 984 of the regulations of the U.S. Department of Housing and Urban Development (HUD), that provides incentive-based financial coaching and savings programs that help low-income families access opportunities, build assets, and achieve their financial aspirations. The FSS Program is designed to promote economic security for working, low-income families in Lynn, MA through innovative and proven asset building strategies and principles.

Specifications may be obtained starting August 14, 2017 at the LHAND Procurement Office, located at 92 Curwin Circle, Lynn, MA. 01905. Specifications will be mailed or emailed upon request at jfinigan@lhand.org. Specifications are available until the due date specified below.

Awarded firm will enter into a three year contract with two additional one year terms at the LHAND sole option; maximum term of five (5) years. Estimated annual cost is \$100,000.

Non-price proposals and price proposals must be sealed and clearly marked in separate envelopes. Any proposal not received in this manner will be rejected. Proposals must be submitted to the LHAND at the above address no later than 11:00am, Thursday, August 31, 2017.

The Lynn Housing Authority and Neighborhood Development Board of Commissioners reserve the right to waive any informality in or to reject any or all proposals or any part thereof and make awards as may appear in the best interest of the LHAND.

The Board of Commissioners and the Executive Director will issue the notice of the award and the actual award of this contract.

Bid under Chapter 30B M.G. L.

Charles Gaeta
Executive Director